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# Non-Executive Director

## Finance & Treasurer

### IFB Gaming – Empowering Futures

Registered in England, Company No. 12374867 | Voluntary, unpaid board role

*We reconnect organisations to communities to create more inclusive pathways into digital participation and AI Literacy.*

**Reports to:** The Board of Directors / Chair

**Term:** Typically 3 years, renewable once

**Remuneration:** Unpaid (voluntary). Reasonable pre-agreed expenses reimbursed.

**Time commitment:** Approx. 1 day per month, including around 4–6 board meetings per year

**Location:** Remote, with occasional meetings in London / online

## About IFB Gaming

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IFB Gaming is a digital inclusion organisation that connects organisations to people to create more inclusive pathways into digital participation and AI literacy. We achieve this through outreach, digital inclusion solutions such as our toolkits, strategic partnerships, and reporting. Our flagship programme, Empowering Futures, includes our Winter Data Care campaign and is powered by the National Digital Inclusion Network and IFB Gaming.

We are strengthening our board and particularly welcome applicants who bring lived experience of digital exclusion or who are underrepresented on boards.

## Role purpose

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To provide financial oversight and leadership to the board, helping ensure IFB Gaming remains financially sound, transparent, and sustainable as it grows.

## Key responsibilities

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- Oversee the financial affairs of the organisation and ensure they are conducted within legal requirements and good practice.
- Advise the board on financial strategy, budgeting, reserves, and financial sustainability.
- Help the board understand and interpret financial information and management accounts.
- Ensure appropriate financial controls, record-keeping, and risk management are in place.
- Support financial sustainability by helping assess the financial implications of new opportunities.
- Liaise with any external accountant, bookkeeper, or auditor as required.
- Present financial reports to the board in an accessible way.



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## Shared board responsibilities

- Contribute to setting IFB Gaming's strategic direction, vision, and values.
- Provide constructive challenge and support to the executive team.
- Ensure the organisation acts within the law and meets its statutory and governance obligations.
- Help safeguard the organisation's reputation, assets, and mission.
- Attend and contribute to board meetings, prepared and informed.
- Act as an ambassador for IFB Gaming and its Empowering Futures programme.
- Uphold the seven principles of public life (selflessness, integrity, objectivity, accountability, openness, honesty, and leadership).

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## Person specification

- Experience in finance, accounting, audit, or financial management.
- Ability to communicate financial information clearly to non-finance colleagues.
- Understanding of financial governance, controls, and risk.
- A relevant qualification (for example ACA, ACCA, CIMA, CIPFA) is welcome but not essential.
- Commitment to IFB Gaming's mission of digital inclusion and AI literacy.
- Integrity, sound independent judgement, and a willingness to speak your mind.
- Ability to work collaboratively as part of a board.
- Understanding of, or willingness to learn, the responsibilities of a company director.
- Lived experience of digital exclusion or connection to underserved communities is welcomed.

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## How to apply

Please send your CV and a short expression of interest (no more than two pages) outlining what you would bring to this role.

**Email:** [info@ifbgaming.com](mailto:info@ifbgaming.com)

**Subject line:** Non-Executive Director application – Finance & Treasurer

**Closing date:** We review applications on a rolling basis

We welcome informal conversations before applying. IFB Gaming is committed to equality, diversity, and inclusion, and we are happy to make reasonable adjustments to the recruitment process.